

HPS WESTERN COUNTIES – MEETINGS AT NORTON VILLAGE HALL

Saturday 26th March 2022 onwards

The following policies regarding meetings will try to eliminate or minimise risks wherever possible and the measures are intended to safeguard attendees.

Double vaccinated and boosted members

Until further notice, we request that only members who have been double vaccinated and boosted, or can show evidence of a current negative Lateral Flow Test, may attend a meeting, so as to minimise risks.

All members are asked to carefully consider the implications of their attendance, for their own safety and that of their fellow members, and **not** to attend without giving full and proper consideration to the risks which their attendance might incur to themselves and others.

Members who are feeling unwell for any reason are asked to **not** attend.

Booking-In System

Until further notice, for each meeting, members are asked to book a place at the meeting in advance. This will allow numbers to be controlled to safe levels and to allow greater spacing of seats if numbers attending are low. The Chairman will issue an emailed invitation to all members ten days before each meeting, to which members need to reply by 9:30pm on the Thursday before the meeting if they wish to attend.

Visitors

Until further notice, visitors will not be allowed to join meetings unless they have been double vaccinated and boosted, or can show evidence of a current negative Lateral Flow Test upon arrival.

Track and Trace

Until further notice, all attendees will be recorded on a spreadsheet as they enter.

Ventilation

In order to ensure ventilation of the Hall during the meeting, windows and doors will remain open for the duration of the meeting wherever feasible. Members are asked to recognise the need for ventilation and should dress accordingly.

Masks

Wearing of masks will not be mandatory, but will be at the discretion of each member.

Programme timing

Doors will open at 10:00am and the meeting will commence at 11.00am with a discussion session, the lunch break will be from 12:30pm to 1:45pm, and the afternoon speaker will finish at 3:00pm approximately. Tea and cake will be served until 3:30pm approximately and the building will be vacated by 4:00pm.

General Advice

We are all responsible for our own safety and for that of our fellow members, and we must all ensure that we minimise risks as far as possible. Hand sanitizers will be provided and members are asked to use them regularly. Members are also asked to wash their hands frequently, especially before consuming food or drinks.

Members are advised that, as usual, their attendance at our meetings is at their own risk.